

STEWARDING GUIDELINES

The role of the steward is to assist the judge, ***not by assisting with the judging***, but by having the birds in position ready for them to be judged and recording the result for the Entry Stewards.

Stewards are under the control of the Show Manager, and should take directions from the Show Manager. This includes consultation on decisions to make regarding whether, for example, birds should be wrong classed or disqualified.

Stewards should not make comments on, or discuss with the judge, any of the birds whilst stewarding.

When stewarding, the sequence of works that a steward can do to assist the judge is;

1. From the judges slip that is provided by the entry steward, which indicated the number of birds in each class, check that the totals are equal.
2. Line the birds in each class up on the shelf preferred by the judge (usually the middle shelf) and leave room for the birds to be moved and sorted easily by the judge.
3. Check the cages for conformity to standard. (Marked cages). ***SEE LIST BELOW.***
4. Assist the judge to move the birds as he sorts them into his judging order. (Some judges like to do this themselves and some like assistance).
5. When each class is complete fill in the judges slip and return to the entry steward.
6. Take the winning bird from that class to the staging position for judging of the finals.
7. Repeat this process for each class.
8. Assist with the final judging as directed by the show manager.
9. After all judging is complete, place prize cards on the cages. ***This is an important part of a steward's job that is quite often forgotten.***

MATTERS WHICH SHOULD BE REFERRED TO THE SHOW MANAGER

1. Cages without a drinker.
2. Cages which do not comply with the Standard
3. Marked cages:
 - Dirty cages
 - Incorrect seed mixture
 - Square door
 - Incorrect tape on door
 - Multiple cage stickers
 - Paper or underlay on cage floor
4. Any other item which in the opinion of the Steward or Judge constitutes a marked cage.